

**Property Modification Proposal Form**



**Sydney Pond HOA**  
**4850 Sugarloaf Pkwy**  
**Suite 209-294**  
**Lawrenceville, GA 30044**  
[\*\*sydneypondhoa@aol.com\*\*](mailto:sydneypondhoa@aol.com)

**Date:**

**Property Modification Proposal**

Please submit this form to the Board of Directors or the Architectural Review Committee. This form is for Home Owner’s Association Approval only. Your changes may still require building permits, inspections, etc. from the city, county, or state.

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ E-mail \_\_\_\_\_

- A. Fences (specify materials, height, style, and sketch on copy of survey, use photos or drawings)
- B. Landscaping (Detail changes, additions, deletions, and sketches - includes all drainage work)
- C. Pools and Spas (Provide plans, 2 sets)
- D. Recreational Equipment (Kind and proposed location on survey)
- E. Repainting (Paint manufacturer with number, color, including siding, trim, shutters, doors, etc. please provide color sample, chip, or indicate where on your house you have test painted the color for visual inspection - approximately 2' x 6' section)
- F. Roof (Manufacturer, type, and color)
- G. Screening and Lattice ( Specify material, style, color, location, and elevation)
- H. Structure Addition or Removal (Provide plans, 2 sets)
- I. Tree Removal (Sketch location of the tree on copy of survey)
- J. Other (Submit appropriate information and detailed descriptions)

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date to start project: \_\_\_\_\_ Date project will be complete: \_\_\_\_\_  
Have you discussed this project with your neighbors? \_\_\_\_\_

Explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<p>Please send to: Sydney Pond Homeowners Association 4850 Sugarloaf Pkwy Suite 290-294 Lawrenceville, GA 30044</p>	<p>To be completed by ARC: Date received: _____ Date Reviewed: _____ Action: _____ ( ) Approved ( ) Conditionally Approved ( ) Disapproved Date Homeowner Notified: _____ Signed: _____</p>
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